BETHLEHEM AREA SCHOOL DISTRICT

Student Technology Usage Guide
Revised February 2013

PHILOSOPHY

Bethlehem Area School District provides students with the technology tools and resources to access information around the school and around the world.   Use of the electronic information resources in the district shall be to improve and support the educational process, under the guidance of the classroom teacher. Such an environment can provide students with supervised access to a world of resources while maintaining a secure environment for the flow of confidential information, the protection of computing resources, and the protection of the rights of other computer users.

BASD follows these general approaches to encourage the productive educational use of its computer and network resources:

1. All network users will need to learn the technical, ethical, and legal issues that arise from using a school, district, and worldwide network.

2. It is the student's responsibility to use technology according to the direction of their teachers, their parents and this policy. Students will be responsible for their actions in this area as specified in this policy and in the Student Code of Conduct.

3. It is the teacher's responsibility to provide clear guidelines, direction, and supervision for the use of technology tools with their students.

BETHLEHEM
AREA SCHOOL DISTRICT

Elementary Student Technology Usage Guide

Students, please read this document carefully. If you have any questions, please ask your teacher.

Bethlehem Area School District provides access to computers and the Internet for educational use. As a student, I know that I am expected to follow these rules:

1. I will use the Internet and computers only with my teacher's permission, and for the purpose that the teacher has stated.

2. I will respect copyright laws. I will make sure to show where I found information, and I will not copy it without permission.

3. I will not enter inappropriate or hurtful language into the computer.

4. I will stay safe on the Internet by making sure that I never share personal information, including my full name, address, or telephone number. If anyone on the Internet tries to meet with me, I will refuse, and tell my parents or teachers immediately.

5. I will let my teacher know immediately if I see anything on the Internet that is inappropriate or makes me uncomfortable.

6. I will respect the school's computer equipment. I will be sure to take good care of the equipment I use, and I will not change any settings.

7. I will use my own passwords that have been given to me by my teacher.   I will not use anyone else's password, and I will not tamper with anyone else's electronic files.

8. I will not put any CDs into the computer unless my teacher approves them.

9. I will not install files or music on school computers unless my teacher approves them.

10. I understand that I will be able to use school computers if I follow these rules. I understand that violation of any of these rules may result in the loss of access, or other disciplinary consequences determined by my teacher or my principal.

This document represents a simplified version of the Bethlehem Area School District Acceptable Use Policy and is intended to make it easier to communicate important points to elementary school students. Copies of the full version may be downloaded from the BASD Policy Manual, located at http://www.psba.org/districts_policies/b/53/POLBETH815.pdf