

Bethlehem Area School District 2018-19 Budget Calendar

October 2017	Budget documents distributed to administrators.
November 10, 2017	Cabinet Budgets are due in Business Office
November 27, 2017	All building budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
December 2017	Administration review draft budget proposal

January 16, 2018 (Snow date January 18)	Board Finance Committee Meeting (Ed. Center, Edgeboro Rm) - <i>Preliminary Budget Presentation and Budget Development Highlights</i>
January 22, 2018	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
February 1, 2018	Public notice proposed preliminary budget (10 days prior to adoption)
February 12, 2018 (Snow date February 14)	Special Board Meeting (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <i>Preliminary Budget Adoption</i> (90 days prior to primary election – February 14)

February 19, 2018	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
March 1, 2018	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
March 1, 2018	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)

March 12, 2018 (Snow date March 14)	Board Finance Committee Meeting (Ed. Center, Edgeboro Rm)
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March 21, 2018	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
March 26, 2018	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)

March 26, 2018	Budget Workshop (Ed. Center, Edgeboro Rm)
April 30, 2018	Budget Workshop (Ed. Center, Edgeboro Rm) - <i>Review Proposed Final Budget</i>

May 14, 2018	Special Board Meeting (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <i>Proposed Final Budget Adoption</i> (30 days prior to adoption)
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May 15, 2018 Primary Election

May 29, 2018	Printing and public inspection of proposed final budget (20 days prior to adoption)
June 8, 2018	Public notice proposed final budget (10 days prior to adoption)
June 18, 2018	Special Board Meeting (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <i>Final Adoption of Budget</i>