

# Bethlehem Area School District 2017-18 Budget Calendar

<b>October 2016</b>	Budget documents distributed to administrators.
<b>November 2016</b>	All budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
<b>December 2016</b>	Administration review draft budget proposal

<b>January 9, 2017</b>	<b>Board Curriculum Committee Meeting</b> (Ed. Center, Edgeboro Rm) - <i>Review Budget Development Highlights</i>
<b>January 17, 2017</b> (Snow date January 19)	<b>Board Finance Committee Meeting</b> (Ed. Center, Edgeboro Rm) - <i>Preliminary Budget Presentation</i>
<b>January 26, 2017</b>	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
<b>February 3, 2017</b>	Public notice proposed preliminary budget (10 days prior to adoption)
<b>February 13, 2017</b> (Snow date February 15)	<b>Special Board Meeting</b> (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <b><i>Preliminary Budget Adoption</i></b> (90 days prior to primary election)
<b>February 20, 2017</b>	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
<b>March 2, 2017</b>	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
<b>March 2, 2017</b>	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)
<b>March 13, 2017</b> (Snow date March 15)	<b>Board Finance Committee Meeting</b> (Ed. Center, Edgeboro Rm)
<b>March 22, 2017</b>	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
<b>March 27, 2017</b>	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)
<b>March 29, 2017</b>	<b>Budget Workshop</b> (Ed. Center, Edgeboro Rm)
<b>April 26, 2017</b>	<b>Budget Workshop</b> (Ed. Center, Edgeboro Rm) - <i>Review Proposed Final Budget</i>
<b>May 15, 2017</b>	<b>Special Board Meeting</b> (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <b><i>Proposed Final Budget Adoption</i></b> (30 days prior to adoption)
<b>May 16, 2017</b>	<b>Primary Election</b>
<b>May 30, 2017</b>	Printing and public inspection of proposed final budget (20 days prior to adoption)
<b>June 9, 2017</b>	Public notice proposed final budget (10 days prior to adoption)
<b>June 19, 2017</b>	<b>Special Board Meeting</b> (w/ Finance & HR, Ed. Center, Edgeboro Rm) - <b><i>Final Adoption of Budget</i></b>