

## Bethlehem Area School District 2013-2014 Budget Calendar

<b>November 2012</b>	Budget documents distributed to administrators
<b>December 2012</b>	All budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
<b>December 2012</b>	Administration review draft budget proposal

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<b>December 3, 2012</b>	Combined Committee Meeting - School Board and Administration review draft budget parameters
<b>January 14, 2013</b>	Board Finance Committee Meeting
<b>January 21, 2013</b>	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
<b>February 1, 2013</b>	Public notice proposed preliminary budget (10 days prior to adoption)
<b>February 11, 2013</b>	Preliminary budget adoption (90 days prior to primary election) (SP. BD MTG w/ <i>Finance Comm.</i> , <b>Freedom HS</b> , Aud.)
<b>February 25, 2013</b>	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
<b>February 28, 2013</b>	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
<b>March 7, 2013</b>	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)
<b>March 13, 2013</b>	Budget Workshop (East Hills MS, Aud.) (Tentative)
<b>March 27, 2013</b>	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
<b>April 1, 2013</b>	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)
<b>April 29, 2013</b>	Budget Workshop – Review Proposed Final Budget (Ed. Center, Dining Rm)
<b>May 13, 2013</b>	Proposed Final Budget Adoption by Board (30 days prior to adoption) (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , Ed. Center, Dining Rm)
<b>May 21, 2013</b>	<b>Primary Election</b>
<b>May 28, 2013</b>	Printing and public inspection of proposed final budget (20 days prior to adoption)
<b>June 7, 2013</b>	Public notice proposed final budget (10 days prior to adoption)
<b>June 17, 2013</b>	Final Adoption of Budget (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , Ed. Center, Dining Rm)