

Bethlehem Area School District 2013-2014 Budget Calendar

November 2012	Budget documents distributed to administrators
December 2012	All budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
December 2012	Administration review draft budget proposal

December 3, 2012	Combined Committee Meeting - School Board and Administration review draft budget parameters
January 14, 2013	Board Finance Committee Meeting
January 21, 2013	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
February 1, 2013	Public notice proposed preliminary budget (10 days prior to adoption)
February 11, 2013	Preliminary budget adoption (90 days prior to primary election) (SP. BD MTG w/ <i>Finance Comm.</i> , Freedom HS , Aud.)
February 25, 2013	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
February 28, 2013	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
March 7, 2013	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)
March 13, 2013	Budget Workshop (East Hills MS, Aud.) (Tentative)
March 27, 2013	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
April 1, 2013	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)
April 29, 2013	Budget Workshop – Review Proposed Final Budget (Ed. Center, Dining Rm)
May 13, 2013	Proposed Final Budget Adoption by Board (30 days prior to adoption) (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)
May 21, 2013	Primary Election
May 28, 2013	Printing and public inspection of proposed final budget (20 days prior to adoption)
June 7, 2013	Public notice proposed final budget (10 days prior to adoption)
June 17, 2013	Final Adoption of Budget (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)