Bethlehem Area School District
2013-2014 Budget Calendar

November 2012   Budget documents distributed to administrators

December 2012   All budget requisitions and data due in Business Office.
Final Personnel Requirements (+/-) due to Superintendent
Business Office & Superintendent review of requisition data

December 2012   Administration review draft budget proposal

December 3, 2012   Combined Committee Meeting
  - School Board and Administration review draft budget parameters

January 14, 2013   Board Finance Committee Meeting

January 21, 2013   Printing and public inspection of proposed preliminary budget
(20 days prior to adoption)

February 1, 2013   Public notice proposed preliminary budget (10 days prior to adoption)

February 11, 2013   Preliminary budget adoption (90 days prior to primary election)
(SP. BD MTG *w/ Finance Comm*., **Freedom HS, Aud**.)

February 25, 2013   Deadline to submit tax rate increase for preliminary budget on uniform
form to PDE (85 days prior to primary election)

February 28, 2013   Deadline to submit exceptions to PDE or Court of Common Pleas
(75 days prior to primary election)

March 7, 2013   Deadline for PDE to notify school district tax increase is within the index
(10 days of receipt and no later than 75 days prior to primary election)

March 13, 2013   Budget Workshop (East Hills MS, Aud.) (Tentative)

March 27, 2013   Deadline for PDE or Court of Common Pleas to rule on request for
exception (55 days prior to primary election)

April 1, 2013   Deadline to submit referendum to County Board of Election; unless
requesting exception from Court of Common Pleas or PDE
(50 days prior to primary election)

April 29, 2013   Budget Workshop – Review Proposed Final Budget (East Hills MS, Aud.)

May 13, 2013   Proposed Final Budget Adoption by Board (30 days prior to adoption)
(SPECIAL BOARD MTG *w/ Finance Comm*., East Hills MS, Aud.)

May 21, 2013   **Primary Election**

May 28, 2013   Printing and public inspection of proposed final budget
(20 days prior to adoption)

June 7, 2013   Public notice proposed final budget (10 days prior to adoption)

June 17, 2013   Final Adoption of Budget
(SPECIAL BOARD MTG *w/ Finance Comm*., East Hills MS, Aud.)