

Bethlehem Area School District 2012-13 Budget Calendar

REVISED April 2012

October 2011	Budget documents distributed to administrators.
November 2011	All budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
December 2011	Administration review draft budget proposal

December 5, 2011	School Board & Administration review draft budget parameters
January 3, 2012	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
January 11, 2012	Budget Workshop (East Hills MS, Auditorium)
January 13, 2012	Public notice proposed preliminary budget (10 days prior to adoption)
January 17, 2012	Finance Committee Meeting
January 23, 2012	Preliminary budget adoption (90 days prior to primary election) (Regular Bd. Mtg. East Hills MS, Aud.)
January 30, 2012	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
February 9, 2012	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
February 9, 2012	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)
February 23, 2012	Budget Workshop (Freedom HS, Aud.)
February 29, 2012	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
March 5, 2012	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)
March 29, 2012	Budget Workshop (East Hills MS, Aud.)
April 24, 2012	Primary Election
April 30, 2012	Budget Workshop – Review Proposed Final Budget (East Hills MS, Aud.)
May 14, 2012	Proposed Final Budget Adoption by Board (30 days prior to adoption) (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)
May 18, 2012	Printing and public inspection of proposed final budget (20 days prior to adoption)
May 28, 2012	Public notice proposed final budget (10 days prior to adoption)
June 18, 2012	Final Adoption of Budget (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)