

February 8, 2010

TO: Board of School Directors
FROM: Executive Search Services
SUBJECT: Superintendent Search Process – Next Steps

- A. Superintendent applications are to be submitted by March 9, 2010.
- B. The board needs to schedule three executive sessions with Executive Search Services to do the following things:
- First meeting: We will share the reports developed from our meetings with eleven focus groups and provide a summary of the input provided from all of these groups. We will discuss the information generated and decide how it can be used to help the board and strengthen the search process.
 - Second meeting: Using the data obtained from the focus groups and knowledge of the need of the school district, we will work with the Board of School Directors to develop a battery of interview questions that will be used in the first and second round of interviews with identified candidates.
 - Third meeting: This executive session will be held after March 9, 2010, to review the application packages received and select applicants for the first round of interviews. (Interview will be held in March and early April.)

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