

## Bethlehem Area School District 2012-13 Budget Calendar

<b>October 2011</b>	Budget documents distributed to administrators.
<b>November 2011</b>	All budget requisitions and data due in Business Office. Final Personnel Requirements (+/-) due to Superintendent Business Office & Superintendent review of requisition data
<b>December 2011</b>	Administration review draft budget proposal

<b>December 5, 2011</b>	School Board & Administration review draft budget parameters
<b>January 3, 2012</b>	Printing and public inspection of proposed preliminary budget (20 days prior to adoption)
<b>January 11, 2012</b>	Budget Workshop (East Hills MS, Auditorium)
<b>January 13, 2012</b>	Public notice proposed preliminary budget (10 days prior to adoption)
<b>January 17, 2012</b>	Finance Committee Meeting
<b>January 23, 2012</b>	Preliminary budget adoption (90 days prior to primary election) (Regular Bd.Mtg, East Hills MS, Aud.)
<b>January 30, 2012</b>	Deadline to submit tax rate increase for preliminary budget on uniform form to PDE (85 days prior to primary election)
<b>February 9, 2012</b>	Deadline to submit exceptions to PDE or Court of Common Pleas (75 days prior to primary election)
<b>February 9, 2012</b>	Deadline for PDE to notify school district tax increase is within the index (10 days of receipt and no later than 75 days prior to primary election)
<b>February 23, 2012</b>	Budget Workshop (Freedom HS, Aud.)
<b>February 29, 2012</b>	Deadline for PDE or Court of Common Pleas to rule on request for exception (55 days prior to primary election)
<b>March 5, 2012</b>	Deadline to submit referendum to County Board of Election; unless requesting exception from Court of Common Pleas or PDE (50 days prior to primary election)
<b>March 28, 2012</b>	Budget Workshop (East Hills MS, Aud.)
<b>April 24, 2012</b>	<b>Primary Election</b>
<b>April 26, 2012</b>	Budget Workshop – Review Proposed Final Budget (East Hills MS, Aud.)
<b>May 14, 2012</b>	Proposed Final Budget Adoption by Board (30 days prior to adoption) (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)
<b>May 18, 2012</b>	Printing and public inspection of proposed final budget (20 days prior to adoption)
<b>May 28, 2012</b>	Public notice proposed final budget (10 days prior to adoption)
<b>June 18, 2012</b>	Final Adoption of Budget (SPECIAL BOARD MTG w/ <i>Finance Comm.</i> , East Hills MS, Aud.)